

Pleasant Grove Jr High
August 10, 2022

Subject: PGJH–New Safety Protocol Information

To allow our students to be as safe and secure as possible we request the following from our patrons and visitors when visiting the school for any reason:

1. When arriving at the school please enter only through the main entrance doors on the south side of the school (by the flagpole). The rest of the building will be locked during school hours. Visitors should not request that students open doors for them.
2. When at all possible, parents should call to make an appointment rather than arriving without notice when they plan to meet with anyone at the school.
3. Patrons/Visitors arriving at the school must check in with the front office and receive a visitors badge from the secretaries at the front desk, even if their destination is known.
4. High school students should never be on campus during school hours, from 7:30 a.m. to 3:00 p.m. unless they report to the main office and are there to assist their parents with a junior high sibling. Please call the school to notify us this is occurring or provide your high school student with a note or text (on their phone) when this is necessary.
5. High school students may not for any reason visit faculty/staff or students during school hours (until 3 p.m.). If they arrive after school to pick up a sibling, it is requested they remain in the vehicle in which they came or if on foot they remain outside of the main entrance (south side) to wait.
6. High school students may never wait at the bus pick up area.
7. For safety reasons we will not be issuing lockers this year. Lockers are still available for students to use in the locker room for PE classes. Students are welcome to use backpacks.